



No. WB/G-645/pt-II/21-22/10

Dated Guwahati, the 25th March, 2022

2137

Short Quotation Notice

Pollution Control Board, Assam invites Short Quotation from reputed 4 colour off-set printing press having at least three (3) years of experience in the field of printing and designing for printing "PARIVESH BATORI" – the newsletter of the Board.

The quotation will be received upto 1.00 PM of 31st March, 2022 and will be opened on the same date at 3.00 PM in presence of the quotationer or their representative who would like to be present.

Specifications and other Terms & Conditions for Printing of "Parivesh Batori" for Pollution Control Board, Assam

Specification

- | | |
|---------------------|---|
| 1. Number of copies | : 1000 with 16 pages in each. |
| 2. Language | : English and Assamese |
| 3. Size | : A4 size |
| 4. Paper quality | : 300 GSM Art Paper for Cover pages and 130 GSM Art paper for inside pages. |
| 5. Printing Colour | : 4colour (all pages). |
| 6. Binding | : Centre Stitch |

Others terms and Conditions

1. For proof reading and layout setting good quality colour copy shall be provided to the Board twice.
2. The Editor may visit/guide during layout setting and in printing stage.
3. No copy of the News Letter should be released through any media by the press.
4. Basic rate quoted should be exclusive of GST.However GST shall be shown separately in the quotation.
5. A Demand draft of amount Rs.500/-(Rupees five hundred) only (non refundable) drawn in favour of Member Secretary, Pollution Control Board, Assam should be affixed with the quotation.
6. Annual turnover certificate of last three consecutive years along with up to date IT return certificate shall be submitted with the quotation.
7. Valid registration certificate should be attached with the quotation.
8. The undersigned reserved the right to accept or reject any or all quotations.



9. Bill shall be submitted in duplicate along with relevant documents to Pollution Control Board, Assam for payment after complete delivery of the products.
10. Any dispute arising in this matter shall be under jurisdiction of courts in Guwahati city (Assam).

(Shantanu Kr. Dutta)
MEMBER SECRETARY

Memo No. WB/G-645/pt-II/21-22/10-A

Dated Guwahati, the 25th March, 2022

Copy to:

1. P.A to the Chairman for kind appraisal of Hon'ble Chairman, PCBA.
2. The members of the Central Tender Committee, PCBA for information and necessary action.
3. The Head of IT, PCBA for information and to upload the notice in the Boards website
4. The Deputy Manager (F&A) for information and necessary action.
5. Notice Board (1/2) of the Head Office.

Swaj (HAOFT)
M. do P. M. M. M.
26/3/22

(Shantanu Kr. Dutta)
MEMBER SECRETARY
Member Secretary
Pollution Control Board
Assam, Guwahati-21